

August 10, 2016

Dear Parents,

I would like to welcome you back for the 2016-2017 school year. I hope your summer has gone well and you are energized for the beginning of the new school year. I anticipate an exciting year as we collectively strive to foster a culture of learning. I feel extremely fortunate to be working with such an exceptional group of students, families, and staff members. As principal of Chambers for the past five years and an educator for more than 40 years, I'm honored that you selected Chambers Elementary School to motivate, inspire and challenge your child to reach their highest potential.

Our teachers have been working hard to prepare **excellent** learning environments for our students, our custodians have been laboring intensely to ensure that Chambers is fresh and clean, and our administrative team has been strategically planning for a fabulous year. For those of you, who have students that are new to Chambers, welcome to the **Home of the Cardinals!** Yes, we have merged with the entire district and we are all Cardinals. For those of you who have students returning to Chambers, **WELCOME "HOME"!**

At Chambers we support all students as individual learners reaching the goals to succeed academically, socially, physically and emotionally. At Chambers we meet our students' needs through intense academic curriculum supporting state standards and phenomenal programs such as our gifted program for students that achieve at a higher / faster level. We continue to use research based skills and strategies to support all learners. In addition to our core academics, we immerse our students in Chinese classes, Stem Lab and Spanish. For students that need a little extra support, we will provide after school tutoring.

At Chambers Elementary School, all students will be challenged and inspired to exhibit academic and social excellence. We hope to cultivate the best in your child by not only holding them to our high expectations for academics but by also modeling and teaching *Integrity, Confidence, Cooperation, Respect, Commitment, and Empathy*. We believe that our students are capable of experiencing the highest levels of academic success when the student, the teacher, and the parent work together to achieve this goal.

Enclosed you will find important information and dates from the District so please mark your calendars accordingly.

Thank you and we look forward to working with you this year.

Warmest regards,

Principal Crystal Cash



### **EMERGENCY FORMS**

On the first day of school your child will bring home various types of information. **Parents please complete these forms, and return them to the school with your child immediately.** Also please note as you change your address, telephone number, or any other pertinent information you need to update these forms. Do not hesitate to contact the school if you have questions regarding this matter. Please note: when you or someone you have designated comes up to the school to sign out a child you will be asked to show photo identification.

### **SCHOOL HOURS**

Breakfast: 8:00 a.m. – 8:30 a.m.  
School Starts: 8:30 a.m.  
Dismissal: 3:20 p.m.

Breakfast is served each morning from 8:00 a.m. until 8:30 a.m. All students that want to eat breakfast must go straight to the cafeteria and remain there until breakfast ends at 8:30 a.m. **Parents, it is important that you do not have your children arrive at school before 8:00 a.m. (if eating breakfast) and 8:30 a.m. (if not eating breakfast) There is no one to watch the children prior to these times. Please help us keep your children safe by adhering to this policy.**

### **DISMISSAL**

Kindergarten and 1<sup>st</sup> grade students will be dismissed from the front lobby at 3:20 p.m. If you come before 3:20, you **MUST** go to the office and sign out your child for any grade level. Please remember that you **Must** have a YELLOW sticker pass in order to go anywhere in the school.

Grade Level	Where
K – 1 <sup>st</sup>	Lobby
2 <sup>nd</sup> – 6 <sup>th</sup>	From the front of the building

Students **WILL NOT** be allowed to re-enter the building once they leave. Also, middle and high school students will not be permitted to walk around the building. If older siblings and/or former students are picking up children, all procedures must still be followed.

### **DAILY ATTENDANCE - TARDINESS**

If your child is tardy, please call the school at 216.268.6640. Please give your name, your child's name, their

room number, and the reason for the tardy. You should also be prepared to inform the school as to approximately what time your child will be reporting to school.

### **DAILY ATTENDANCE - ABSENT**

If your child is absent, please call 216.268.6640 and have your child bring a note when he/she returns to school. Please provide your name, your child's name, their room number, and the reason for the absence. Please make sure you date the note. Any student that has an excessive number of tardies and/or absences will be referred to our Intervention Assistance Team and Social Worker.

### **NEW TRAFFIC PATTERN**

During drop-off and pick-up times, please park legally by parking in the big lot. **At dismissal, only buses and daycare vans will be permitted to drive through the entrance where our security officer stands.** It is imperative that all stakeholders follow this procedure so that our children will be safe and that buses will have ample room to turn around and exit the school grounds. Thank you in advance for adhering to this very important safety measure.

### **Dress Code**

#### **ALL STUDENTS MUST BE IN PROPER DRESS CODE**

Chambers School strictly adheres to the dress code policy set forth by the East Cleveland City School District. Please make sure your child complies with the uniform policy. If you need assistance with getting your children uniforms, please let us know and we will make every effort to accommodate your need.

### **VOLUNTEERS NEEDED**

PARENTS WE NEED YOU! There are several opportunities to volunteer at Chambers Elementary School. Volunteers are needed to tutor in classrooms, assist with the Breakfast Program, assist with the Lunch Program in the cafeteria, during Recess, assist with School Entry and Dismissal, etc. If you are interested in volunteering please call our Parent Teacher Organization (PTO) representative, Mrs. Cunningham at 269-6640. Please help!

### **VISITORS TO CHAMBERS**

At Chambers Elementary School our children's safety and well being come first! Parents **whenever** you enter the building, please report immediately to the office. We thank you in advance for your cooperation. **Also note for the safety of our students, you may be asked to show photo identification when visiting Chambers School.**

### **MEAL APPLICATIONS**

Students will be served breakfast and lunch daily. Please be advised that you are required to complete a meal application for the new school year on or before September 15, 2016. All forms must be turn in by this date or your children will be charged a fee for their lunch.

### **Assessments**

**Please note that during the month of October all 3<sup>rd</sup> grade students will take the AIR Assessment for the state of Ohio's Third Grade Guarantee, Kindergarten through 6<sup>th</sup> grade will also take the Terra Nova**

**Assessment.** All assessments are designed to assess student for further instruction as well as to inform the teachers how to better plan lessons and activities to meet the needs of the individual learners.

### **HIGH IMPORTANCE**

Parents the students will engage in practice drills for Fire, Tornado and Code Blue Stranger Alert. It is imperative that you hold discussions at home dialoguing about the importance of following school rules during these procedures. Students are to remain quiet in order to receive information in the case that there is an actual emergency.

### **IMPORTANT DATES**

August 18, 2016	First day of School Grades Kindergarten – 6 <sup>th</sup>
August 24, 2016	Curriculum Night (5:00-6:00)
September 5, 2016	Labor Day – No School District Closed
September 7, 2016	Sixth Annual Back to School Rally (Shaw High School)
September 11, 2016	Curriculum Night (5:00-6:00)
September 15, 2016	Annual Father's Walk Event Program & Breakfast
September 30, 2016	History Makers Program

**Welcome Back!**