



# East Cleveland City Schools

**EMPATHY • EQUITY • EXCELLENCE • EMERGENCE**

By taking receipt of this Chromebook and or Hotspot, you agree to the following terms:

- This device should only be used for educational purposes (completion of class assignments, meetings with teachers, research and other learning activities)
- Chromebooks should be brought to school each day along with the charger.
- Addition of computer skins or stickers is prohibited.
- If Chromebook issues occur (damage, broken or other issues), contact your student's school immediately.
- If Chromebooks are determined to be damaged due to student negligence, the repair/replacement rates will be:

<b>Device</b>	<b>Fee</b>
Cracked/Damaged Screen Repair	\$125.00
Broken Keyboard	\$60.00
External Hard Case Replacement	\$20.00
Chromebook Charger	\$40.00
Lost or Stolen Chromebook	\$500.00
Hotspot Charger	\$25.00
Lost or Stolen Hotspot	\$250.00

*\*This list is based on a minimum fee schedule. Depending on damage to the device, applicable repair fees may be more.*

- The Communications & Technology Department has the discretion to determine if Chromebooks are beyond repair. If that is determined, the full cost of replacement will be assessed.
- Students will not be issued a new replacement device until the repair/replacement cost is paid. Payments can be made at the Office of the Treasurer at the Board of Education. Receipt of payment should be taken to your child's school for pick up of the repaired/replaced device.
- If repair/replacement cost cannot be paid, the cost will be added to the student's account, in exchange for the repaired/replaced device. Students will not be able to transfer, obtain official records or graduate from Shaw High School until the FULL balance of the repaired/replaced device is paid. Technology repair/replaced devices will not be waived or removed without full payment.



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- Hotspots should remain stationary in location. They should not be brought to school daily.
- Vandalism, including uploading or downloading of damaging data, unauthorized software or illegal software, is prohibited.
- Unauthorized access, use, disruption, destruction, or alteration of information, or equipment is prohibited.
- Violation of this Acceptable Use Policy may result in loss of access and could result in other disciplinary and/or legal action.
- Devices must be returned in the same condition they were distributed.
- All devices must be returned at the conclusion of the school year or upon the student's withdrawal from the district.

**\*One form should be completed per student**

**Revised 11/9/2020**



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By signing below you acknowledge that you are the parent or legal guardian of \_\_\_\_\_ . You also accept responsibility for the above terms.

Name of Student

\_\_\_\_\_

Parent/Guardian Signature

\_\_\_\_\_

Student's Street Address	City	State	Zip
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Parent's Primary Phone Number

Parent's Alternative Phone Number

\_\_\_\_\_

Parent's Email Address

## FOR OFFICE USE ONLY

\_\_\_\_\_

Student's School

\_\_\_\_\_

Device Model (located on the bottom of Chromebooks & Hotspots)

\_\_\_\_\_

District Serial Number (label devices appropriately)

\_\_\_\_\_

Device Serial Number (located near the device model name)

\_\_\_\_\_

Describe the physical/outside condition of the device. Be sure to include the device name, if multiple devices are being distributed.

\_\_\_\_\_

Verified by (Print Name of District Official)

Verified by (Signature of District Official)

If the student is receiving a Chromebook and Hotspot, device information can be recorded on one form.

**Revised 11/9/2020**